



ORDINARY MEETING

MINUTES

THURSDAY 22ND FEBRUARY 2018

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in the CWA Hall, Collie
on Thursday 22nd February 2018 commencing at 8:30 am

Present:

COUNCILLORS NRF Wilson OAM Chair
MJ Quigley
KL Walker
MJ Beach
HJ Druce
BD Williamson
SJ Derrett
RJ Higgins
KR Irving
AJ Brewer
P Serdity

STAFF MEMBERS G Wilcox General Manager (GM)
D Arthur Divisional Manager Finance and Administration (DMFA)
J Cleasby Acting Manager Health and Development Services (AMHD)
R Lawford Divisional Manager Engineering Services (DMES)
J Burtenshaw Executive Assistant (EA)

APOLOGIES

An apology was tendered on behalf of Councillor KW Taylor who was absent due to external commitments, and it was **MOVED** Druce/Higgins that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried
29.2.18

CONFIRMATION OF MINUTES

MOVED Beach/Williamson that the Minutes of the Ordinary Meeting of Council held on Thursday 25th January 2018 be adopted as a true and correct record of that Meeting.

Carried
30.2.18

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COLLIE RESIDENTS PUBLIC FORUM

The Mayor welcomed Collie residents to the meeting and asked for presentations.

1. Collie residents expressed their concerns in relation to the supply of Water to Collie. The water is smelly, no water pressure for fire fighting, urinals at pub can't be run, the water can't be used for washing up. The reservoir located behind the Collie Pub has overflowed and water flooded under the accommodation block.

The Divisional Manager Engineering Services, Rolly Lawford gave a general overview of Collie Bore. The water will always be non-potable. He will come back to Collie Pub in the next few days and confer with publican, but the quality of the water will not change. Council will work with residents and investigate these issues.

The bore is in and operating. Currently there are some problems with the telemetry system (electrical), but the bore is working successfully. There is a problem with the reservoir and the overflow.

The General Manager requested if all concerns could be sent into Council.

2. Drainage – Wonbobbie Street and issues around entry to property when it rains.
3. Evaporative Air Conditioners – the smell is magnified, effects washing machines and the same with hot water systems. Why can't filter systems be put in place?

The Divisional Manager Engineering Services advised that Council will investigate problem and will look at sand or carbon filters.

4. Spare/vacant blocks – clean up of vegetation on these blocks.

The Acting Manager Health and Development Services advised that he is in the process of sending letters to owners.

5. Creek erosion – Wonbobbie Street properties.
6. Collie Tip closure – When a previous meeting was held regarding the closure of the tip, it was thought a truck would come out once a month to pick up the bigger waste and green waste and tidy up tip. Trees were to be planted at the tip site as well.
7. Councillors for the Ward – do they visit.

The Mayor explained that there are three (3) Councillors in each Ward and he lives in the Collie area.

8. Access to property – Wonbobbie Street driveways.
9. A lot of rubbish is being kept on walkways, nature strips.
10. Inglewood Road needs a grade.
11. Current drainage supporting mosquitos.
12. Wonbobbie Street name sign spelt wrong.

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DELEGATES AND COMMITTEES

CONTINUED

Manex (C14-3.4)

MOVED Wilson/Walker that the Minutes of the Meeting of Manex held on Tuesday, 12th February 2018 be received and noted and the following recommendations be adopted:

Item 3 Action Checklist

That the information be received and noted and items marked with an asterisk (*) be deleted.

Item 5.1 Work Health Safety Performance Summary (S12-14.1)

That Work Health and Safety Performance Summary information be reviewed and monitored.

Item 5.2 Work Health and Safety Risks and Priority Issues (S12-14.1)

That the Work Health and Safety Risks and Priority Issues be reviewed and monitored.

Item 5.3 Work Health and Safety Action Plan (S12-14.1)

That Warren Shire Council Work Health and Safety Action Plan actions are reviewed and their status monitored and a report be prepared for the Work Health and Safety Committee each quarter to review the status and compliance.

Item 7 Work Force Vacancies (S12-1)

That Manex note the report and commence recruitment of vacant positions.

Carried
32.2.18

Town Improvement Committee

(C14-3.17)

MOVED Irving/Druce that the Minutes of the Meeting of the Town Improvement Committee held on Wednesday 31st January 2018 be received and noted and the following recommendations be adopted:

Item 3.1 Warren Town Centre Upgrade (C14-3.17)

That the Committee discuss the report and expenditure to date and undertake a walk along the main street, to further discuss variations to the design and look at improvements in the overall project.

Carried
33.2.18

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DELEGATES AND COMMITTEES

CONTINUED

Plant Committee

(C14-3.8)

MOVED Beach/Brewer that the Minutes of the Meeting of the Plant Committee held on Thursday 15th February 2018 be received and noted and the following recommendations be adopted:

Item 4.1 2018/19 Plant Replacement Program

1. Councillor Brewer noted a review is required for the need for a bulldozer to push trees and win gravel in pits rather than a loader;
2. Councillor Brewer also requested that the tender process for Plant (heavy) is compliant and remain confidential;
3. The Divisional Manager of Engineering & General Manager suggested that Council will use the program Tenderlink for the Plant Tenders ensuring the compliance of procurement;
4. Councillor Brewer noted a review for the usage & changeover of Graders as well as the software and hardware upgrades which are to be included in the tender;
5. General Manager noted that all plant needs to be suitable for the job, not to the budget and that all plant groups (e.g. Graders) are kept uniform; and
6. Divisional Manager of Engineering noted that the subject for Plant for the 18/19 budget be reviewed at a later date.

Item 5 General Business

- MES-N - Councillor Brewer noted a Tender should be prepared for one (1) loader – trade two (2) (Lonking - Plant 11 & Hitachi – Plant 12) for one (1) loader with no ripper attachment and bring forward to the 2018/19 budget. Plant 25 will be pushed back one (1) year to 2019/20 budget to allow for the purchase of the loader 12 in 2018/19 budget year; and
- MES-A
Chk Lst - DMES and General Manager to review plant types to be suitable for future road jobs and provide a report back to committee.

**Carried
34.2.18**

POLICY

Item 1 Warren Shire Council – Water Meter Policy

(P13-1, W2-1)

MOVED Irving/Derrett that the Water Meter Policy as presented be accepted and implemented by Council.

**Carried
35.2.18**

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GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

MOVED Beach/Walker that the information be received and noted and that the items marked with an asterisk be deleted.

**Carried
36.2.18**

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Serdity/Irving that the information be received and noted.

**Carried
37.2.18**

Item 3 Regional Joint Organisations (L5-16.3)

MOVED Druce/Higgins that Council consider the formation of a Joint Regional Organisation as follows:

In accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (Act), the Warren Shire Council (Council) resolves:

1. That the Council inform the Minister for Local Government (Minister) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.
2. To approve the inclusion of the Council's area in the Joint Organisation's area.
3. That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:
 - a) Bogan Shire Council;
 - b) Bourke Shire Council;
 - c) Brewarrina Shire Council;
 - d) Cobar Shire Council;
 - e) Coonamble Shire Council;
 - f) Dubbo Regional Council;
 - g) Gilgandra Shire Council;
 - h) Mid-Western Regional Council;
 - i) Narromine Shire Council;
 - j) Walgett Shire Council;
 - k) Warren Shire Council; and
 - l) Warrumbungle Council.
4. That, on the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:
 - a) With a copy of this resolution including the date on which Council made this resolution, and

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DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Report – Roads Branch (C14-7.2)

MOVED Williamson/Druce that the information be received and noted.

**Carried
45.2.18**

Item 2 Works Progress Report – Town Services (C14-7.2)

MOVED Williamson/Walker that the information be received and noted.

**Carried
46.2.18**

Item 3 Works Progress Report – Fleet Branch (C14-7.2)

MOVED Williamson/Quigley that the information be received and noted.

**Carried
47.2.18**

Item 4 Oxley Park Wharf (W5-2.2)

MOVED Derrett/Druce that:

1. The information be received and noted; and
2. A further report be presented to Council's March meeting after further investigation.

**Carried
48.2.18**

MES-A
Chk Lst

ACTING MANAGER HEALTH AND DEVELOPMENT'S REPORTS

Item 1 Development Application Approvals (B4-9)

MOVED Druce/Williamson that the information be received and noted

**Carried
49.2.18**

Item 2 Sporting and Cultural Centre Report (S21-2)

MOVED Quigley/Beach that the information be received and noted

**Carried
50.2.18**

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ACTING MANAGER HEALTH AND DEVELOPMENT'S REPORTS

CONTINUED

Item 3 Information Centre Record for the Month of January 2018 (T4-6.1)

MOVED Serdity/Derrett that the information be received and noted.

**Carried
51.2.18**

Item 4 Department of Planning Circulars (P15-10)

MOVED Irving/Derrett that the information be received and noted.

**Carried
52.2.18**

MAYORAL MINUTES

The Mayor advised that the following items of general interest and Council business transacted through the period since the last Council Meeting.

- The Mayor expressed his appreciation to Darren Arthur, Jody Burtenshaw and the volunteers for organising the recent Australia Day event.
- The Mayor advised that Kevin Humphries MP visited Warren on the 29th January 2018 and presented two (2) cheques, \$29,812 for a generator at the Warren Sporting and Cultural Centre; being the evacuation centre for emergency events and a cheque for \$226,675 for two (2) sealed netball courts and one (1) 3x3 basketball court at Victoria Park.
- The Mayor advised that he along with three (3) Councillors, the General Manager and Divisional Manager Engineering Services, had attended a workshop in Cobar where the Office of Local Government presented information on the NSW Government's proposed Joint Organisations.

The Mayor expressed his disappointment that there was no up-to-date information presented and many questions were not able to be answered.

- The Mayor advised that he attended the APA Meeting in Tottenham on the 7th February 2018.
- The Mayor advised that he along with five (5) Councillors and four (4) staff attended the Santos Field Tour at Narrabri on the 14th February 2018.

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MAYORAL MINUTES

CONTINUED

- The Mayor advised that an Internal Audit Committee Meeting was held on the 21st February 2018. The Committee consists of himself, the Deputy Mayor and the General Manager. It was reported that processes and procedures need to be tightened up. Another meeting is to be held in six (6) months.

Upcoming Events

- 2nd March 2018 Country Mayors Meeting in Sydney.
 - 16th March 2018 OROC Board Meeting.
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QUESTIONS WITHOUT NOTICE

By Councillor Quigley

1. Councillor Quigley expressed his concern regarding the Memorandum of Agreement (MOA) with the Windows on the Wetland Committee resolution made at this meeting. Councillor Quigley has advised that he will be proposing a rescission motion on this item at the next meeting of Council.
2. Councillor Quigley also advised that there is a Council resolution preventing the painting of the Oxley Park reservoir and that this should be removed from the WOW Centre MOA and the Warren Enhancement Plan.

By Councillor Beach

1. Councillor Beach advised that the Warren Races are on the 17th March 2017. He wished Council's Curator, Robert Hunt a quick recovery and thanked the quick actions of Council staff in works carried out at the Racecourse and Victoria Park.

By Councillor Williamson

1. Councillor Williamson requested if the ants at Nevertire Cemetery could be treated.
2. Councillor Williamson advised that Nigel Martin, Geoff McKay and Pat Hulme would be interested in nominating for Council's Airport Committee.

The Divisional Manager Engineering Services noted this information.

By Councillor Higgins

1. Councillor Higgins conveyed his congratulations on the Town Enhancement Plans.
2. Councillor Higgins enquired if there was a limit on the number of dogs permitted to households in town.

The General Manager advised that no there is no limit.

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QUESTIONS WITHOUT NOTICE

CONTINUED

By Councillor Irving

1. Councillor Irving requested if Council could do another Dog Drive as she is aware of people having problems with dogs. The Acting Manager Health and Development Services asked if she could request the complaintive to contact the Ranger or himself as most times they are not reported, so no action is taken.
2. Councillor Irving advised that her nephew had won a state wide competition depicting the Anzac Spirit and Warren's involvement in World War 1. Could this be placed on Council's website as a link.

The General Manager advised her to send the link through to Council for inclusion on Council's website.

3. Councillor Irving requested if Councillors could be provided with an update on APA.

There being no further business the meeting closed at 12.57 pm.

**THESE MINUTES WERE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY 22ND MARCH 2018 AS BEING
A TRUE AND CORRECT RECORD.**

MINUTE NO. 55.03.18

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GENERAL MANAGER

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MAYOR