

# **SUPPLEMENTARY REPORTS**

**ORDINARY MEETING**

**THURSDAY 23RD AUGUST 2018**

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## **AIRPORT OPERATIONS COMMITTEE**

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Attached are the Minutes of the meeting of the Airport Operations Committee held on Wednesday, 22nd August 2018.

### **RECOMMENDATION:**

That the Minutes of the Meeting of the Airport Operations Committee held on Wednesday, 22nd August 2018 be received and noted and the following recommendations be adopted

### **GENERAL BUSINESS**

1. That Council prepare and submit grant applications to the NSW and Federal Governments seeking funding to undertake the renewal of the airport fencing to prevent animal hazards to aero medical services and other users, to upgrade runway lighting to the required 60m centres and to upgrade the runway surface to meet current safety standards.
2. That Council undertake repairs to culverts, taxiways and hold down areas as soon as possible from current funding held in the airport reserve.
3. That:
  1. Council prepare a plan of subdivision for hanger land as shown in the Warren Airport Master Plan, a detailed budget and a delivery program;
  2. Council establish a sales price per allotment based on the cost to develop all stages of this subdivision; and
  3. Council prepare contracts for sale that includes time restrictions to develop on the land and legal requirements for building heights to comply with airport slope.
4. That Council investigate the location of a fuel tank, pump and 24-hour card unit as part of the airport subdivision and contact aircraft fuel resellers as to interest in setting up at Warren or local supply requirements for consideration of the committee.

**(2)**

5. Requests for Airport Works by Committee.

The following items have been identified as requiring repair or maintenance and general business:

1. Request Airservices to prepare an RNAV plans for Warren airport;
2. That airport funding equivalent to rates paid in the airport industrial area be held in reserve for upgrading of the precinct; and
3. That the committee investigate options for flight training once fuel and upgrades are undertaken.

# WARREN SHIRE COUNCIL

Minutes of the Airport Operations Committee  
Meeting held at the Warren Airport, Arthur Butler Drive, Warren  
on Wednesday, 22nd August 2018 commencing at 3.30 pm

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**Present:** Councillor Brett Williamson (Chairperson)  
Nigel Martin  
Geoff McKay  
Pat Hulme  
Glenn Wilcox (General Manager)

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## ITEM 1 APOLOGIES

Apologies were received from Kerry Jones and Archie Kennedy who were absent due to external commitments and it was **MOVED** Williamson/Martin that a leave of absence be granted for this meeting.

**Carried**

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## ITEM 2 MINUTES

**MOVED** Martin/McKay that the Minutes of the Airport Operations Committee meeting held on Wednesday, 23rd May 2018 be accepted as a true and correct record of that meeting.

**Carried**

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## ITEM 3 BUSINESS ARISING FROM MINUTES

Nil.

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### ITEM 2.1 WARREN AIRPORT MASTER PLAN (A2-1)

Consider as general business item.

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### ITEM 2.2 WARREN AIRPORT EMERGENCY MANAGEMENT PLAN (A2-1)

**MOVED** Hulme/McKay that this item be considered at the next meeting.

**Carried**

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## GENERAL BUSINESS

1. After Councillor conversation with Kevin Humphries MP in Warren, he suggested Council apply for funding for:
    - The exterior fence for the airport (a risk for planes e.g. flying doctors etc.);
    - new lighting for runway; and
    - runway upgrade.
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## GENERAL BUSINESS

CONTINUED

### RECOMMENDATION TO COUNCIL:

**MOVED** McKay/Hulme that Council prepare and submit grant applications to the NSW and Federal Governments seeking funding to undertake the renewal of the airport fencing to prevent animal hazards to aero medical services and other users, to upgrade runway lighting to the required 60m centres and to upgrade the runway surface to meet current safety standards.

**Carried**

2. Council to start maintenance of culverts, taxiway and hold down area. (Budgets for work to come from the airport funds.

### RECOMMENDATION TO COUNCIL:

**MOVED** Martin/Williamson that Council undertake repairs to culverts, taxiways and hold down areas as soon as possible from current funding held in the airport reserve.

**Carried**

3. Go forward with subdivision for Airport Stage 1 (sale of first 4 blocks), need to put some rules on sale of land, e.g. have a time frame to build, can only purchase one lot etc. Council to decide value for first stage blocks.

### RECOMMENDATION TO COUNCIL:

**MOVED** Martin/Hulme that:

1. Council prepare a plan of subdivision for hanger land as shown in the Warren Airport Master Plan, a detailed budget and a delivery program;
2. Council establish a sales price per allotment based on the cost to develop all stages of this subdivision; and
3. Council prepare contracts for sale that includes time restrictions to develop on the land and legal requirements for building heights to comply with airport slope.

**Carried**

4. Investigate options for Avgas at Airport.

### RECOMMENDATION TO COUNCIL:

**MOVED** Martin/McKay that Council investigate the location of a fuel tank, pump and 24-hour card unit as part of the airport subdivision and contact aircraft fuel resellers as to interest in setting up at Warren or local supply requirements for consideration of the committee.

**Carried**

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## GENERAL BUSINESS

CONTINUED

5. Requests for Airport Works by Committee.

The following items have been identified as requiring repair or maintenance and general business:

1. Request Airservices to prepare an RNAV plans for Warren airport;
2. That airport funding equivalent to rates paid in the airport industrial area be held in reserve for upgrading of the precinct; and
3. That the committee investigate options for flight training once fuel and upgrades are undertaken.

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## NEXT MEETING

Proposed for Wednesday 21st November 2018.

**There being no further business the meeting closed at 4:20 pm.**