

Application for Activity Approval Other Approvals

Section 68 of the Local Government Act 1993

Office Use Only	
Fee Paid	\$
Date Paid	
Receipt No.	
Officer	

1. Applicant's Details

Applicant Name(s):
 (Full Name of Applicant) (Full name of Any Additional Applicant)

Address:
 (Street Address)

 (Town) (State) (Post Code)

Telephone:
 (Daytime Number) (Mobile Number)

I am/We are (please tick appropriate box);

<input type="checkbox"/>	the owner of the land on which activity is proposed
<i>Note: If you have ticked the box above you need only complete sections 3 and 4.</i>	
<input type="checkbox"/>	a person who has the consent of the owner of the land

2. Owner's Details

Owners Name(s):
 (Full Name of Owner) (Full name of Any Additional Owner)

Address:
 (Street Address)

 (Town) (State) (Post Code)

Declaration: I/We being the owner(s) of the land for which this application is made consent to the lodgement of this application.

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 (Signature of Owner) (Signature of Any Additional Owner)

3. Land Details

Address of Land:
 (Street Address) (Town)

Legal Description:
 (Lot or Portion Number) (Section) (DP Number)

4. Approval Details

<input type="checkbox"/>	Operating a public car park
<input type="checkbox"/>	Operating a caravan park or camping ground
<input type="checkbox"/>	Operating a manufactured home estate
<input type="checkbox"/>	Installing a domestic oil or solid fuel heating appliance, other than a portable appliance
<input type="checkbox"/>	Installing or operating amusement devices prescribed by the regulations under the Local Government Act 1993 in premises
<input type="checkbox"/>	Operating an undertaker's business
<input type="checkbox"/>	Operating a mortuary
<input type="checkbox"/>	Use a standing vehicle or any article for the purpose of selling any article in a public place

NOTE: It is important when lodging this application that detailed plans and relevant specifications of the proposed development be submitted to Council so that approvals can be issued promptly.

Applicant's Signature: Date:

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- Notes**
- 1 *An application for approval may be made by the person seeking to carry out the activity and where the activity relates to land, the applicant must be the owner of the land or any other person, with the consent of the owner of that land.*
 - 2 *An application must be accompanied by the fee payable. The current fee is as per Council's Fees & Charges.*
 - 3 *The Council, on receiving an application must give written acknowledgement to the applicant of its receipt.*
 - 4 *The Council may reject an application within 7 days after its receipt if it is not clear as to the approval sought or if it is not easily legible. An application rejected is taken to have not been made and the application fee is refunded.*
 - 5 *The Council may, before it determines an application request an applicant to provide it with more information that is reasonably necessary to enable the proper assessment of the application. The request must be made within 21 days of receipt of the application. The information must be provided within a reasonable period specified by the Council.*
 - 6 *An applicant, at any time prior to the application is determined, may make a minor amendment to the application and may amend any matter accompanying the application.*
 - 7 *An applicant may withdraw an application at any time prior to its determination by giving the Council notice to that effect signed by the applicant. An application withdrawn is taken to have never been made. Whether the application fee is refunded is at the discretion of Council.*
 - 8 *In determining the application, Council must;*
 1. *ensure compliance with the regulations;*
 2. *consider any relevant local policy; and*
 3. *consider the principles of ecological sustainable development.**Where no regulations apply, and no policies exist Council must consider any matters relevant to the application and seek to give effect to the applicant's objectives to the extent that they are compatible with the public interest.*

Matters to consider in relation to the public interest are;

 1. *protect of the environment;*
 2. *protection of public health, safety and convenience; and*
 3. *any items of cultural and heritage significance which might be affected.*
 - 9 *Council may determine the application by;*
 1. *granting approval either unconditionally or subject to conditions; or*
 2. *refusing the application.*
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