

Warren Shire Council

SPECIAL SCHEDULES
for the year ended 30 June 2010

“Australia's Wool & Cotton Capital”



Warren Shire Council

Special Schedules

for the financial year ended 30 June 2010

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¹ Special Purpose Schedules are not audited.

Background

- (i) These Special Schedules have been designed to meet the requirements of special purpose users such as;
- the NSW Grants Commission
 - the Australian Bureau of Statistics (ABS),
 - the NSW Office of Water,
 - the Department of Environment, Climate Change and Water, and
 - the Division of Local Government (DLG).
- (ii) The financial data is collected for various uses including;
- the allocation of Financial Assistance Grants,
 - the incorporation of Local Government financial figures in national statistics,
 - the monitoring of loan approvals,
 - the allocation of borrowing rights, and
 - the monitoring of the financial activities of specific services.

Warren Shire Council

Special Schedule No. 1 - Net Cost of Services

for the financial year ended 30 June 2010

\$'000

Function or Activity	Expenses from continuing operations	Income from continuing operations		Net Cost of Services
		Non Capital	Capital	
Administration	2,411	115	-	(2,296)
Public Order and Safety				
Fire Service Levy, Fire Protection, Emergency Services	178	38	35	(105)
Animal Control	79	5	-	(74)
Total Public Order & Safety	257	43	35	(179)
Health	165	-	-	(165)
Environment				
Noxious Plants and Insect/Vermin Control	84	-	-	(84)
Total Environment	84	-	-	(84)
Community Services and Education				
Youth Services	52	21	-	(31)
Other Community Services	1	1	-	-
Total Community Services & Education	53	22	-	(31)
Housing and Community Amenities				
Housing	52	39	-	(13)
Domestic Waste Management	117	203	-	86
Other Waste Management	132	-	-	(132)
Street Cleaning	104	-	-	(104)
Public Cemeteries	50	19	-	(31)
Town Panning	8	30	-	22
Drainage & Stormwater	71	-	-	(71)
Other Environmental Protection	206	57	-	(149)
Other Community Amenities	1	-	-	(1)
Total Housing and Community Amenities	741	348	-	(393)
Water Supplies	585	483	-	(102)
Sewerage Services	559	525	-	(34)

Warren Shire Council

Special Schedule No. 1 - Net Cost of Services (continued)

for the financial year ended 30 June 2010

\$'000

Function or Activity	Expenses from continuing operations	Income from continuing operations		Net Cost of Services
		Non Capital	Capital	
Recreation and Culture				
Public Libraries	261	72	185	(4)
Other Cultural Services	8	-	-	(8)
Sporting Grounds and Venues	243	38	-	(205)
Swimming Pools	182	37	-	(145)
Parks & Gardens (Lakes)	246	30	-	(216)
Other Sport and Recreation	305	37	-	(268)
Total Recreation and Culture	1,245	214	185	(846)
Mining, Manufacturing and Construction				
Building Control	-	2	-	2
Other Mining, Manufacturing & Construction	16	45	-	29
Total Mining, Manufacturing and Const.	16	47	-	31
Transport and Communication				
Urban Roads (UR) - Local	208	-	-	(208)
Sealed Rural Roads (SRR) - Local	995	-	457	(538)
Sealed Rural Roads - Regional	948	1,272	-	324
Unsealed Rural Roads (URR) - Local	1,065	214	-	(851)
Unsealed Rural Roads (URR) - Regional	172	186	-	14
Bridges on SRR - Local	77	-	-	(77)
Bridges on URR - Local	41	-	-	(41)
Bridges on Regional Roads	15	-	-	(15)
Parking Areas	6	-	-	(6)
Footpaths	35	-	-	(35)
RTA Works (State)	707	1,078	-	371
Aerodromes	100	7	-	(93)
Street Lighting	73	24	-	(49)
Other Transport & Communication	89	-	-	(89)
Total Transport and Communication	4,531	2,781	457	(1,293)
Economic Affairs				
Camping Areas & Caravan Parks	23	18	-	(5)
Other Economic Affairs	122	273	41	192
Total Economic Affairs	145	291	41	187
Totals – Functions	10,792	4,869	718	(5,205)
General Purpose Revenues⁽¹⁾		5,961	-	5,961
Share of interests - joint ventures & associates using the equity method	-	30		30
NET OPERATING RESULT FOR YEAR	10,792	10,860	718	786

(1) Includes: Rates & Annual Charges (incl. Ex Gratia), Untied General Purpose Grants & Interest on Investments (excl. Restricted Assets)

Warren Shire Council

Special Schedule No. 2(a) - Statement of Long Term Debt (all purpose)

for the financial year ended 30 June 2010

\$'000

Classification of Debt	Principal outstanding at beginning of the year			New Loans raised during the year	Debt redemption during the year		Transfers to Sinking Funds	Interest applicable for Year	Principal outstanding at the end of the year		
	Current	Non Current	Total		From Revenue	Sinking Funds			Current	Non Current	Total
Loans (by Source)											
Commonwealth Government	-	-	-								
Treasury Corporation	28	308	336	-	28	-	-	-	28	280	308
Other State Government	-	-	-								
Public Subscription	-	-	-								
Financial Institutions	78	38	116	-	78	-	-	7	26	12	38
Other	-	-	-								
Total Loans	106	346	452	-	106	-	-	7	54	292	346
Other Long Term Debt											
Ratepayers Advances	-	-	-								
Government Advances	-	-	-								
Finance Leases	-	-	-								
Deferred Payments	-	-	-								
Total Long Term Debt	-	-	-	-	-	-	-	-	-	-	-
Total Debt	106	346	452	-	106	-	-	7	54	292	346

Notes: Excludes (i) Internal Loans & (ii) Principal Inflows/Outflows relating to Loan Re-Financing.

This Schedule is prepared using the Face Value of debt obligations, rather than Fair Value (as per the GPFS's).

Warren Shire Council

Special Schedule No. 3 - Water Supply Income Statement

Includes ALL INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis.
for the financial year ended 30 June 2010

\$'000	Actuals 2010	Actuals 2009
A Expenses and Income Expenses		
1. Management expenses		
a. Administration	61	52
b. Engineering and Supervision	46	45
2. Operation and Maintenance expenses		
- Dams & Weirs		
a. Operation expenses	-	-
b. Maintenance expenses	-	-
- Mains		
c. Operation expenses	15	23
d. Maintenance expenses	61	62
- Reservoirs		
e. Operation expenses	5	3
f. Maintenance expenses	10	8
- Pumping Stations		
g. Operation expenses (excluding energy costs)	15	8
h. Energy costs	35	34
i. Maintenance expenses	56	71
- Treatment		
j. Operation expenses (excluding chemical costs)	6	4
k. Chemical costs	10	18
l. Maintenance expenses	4	16
- Other		
m. Operation expenses	30	8
n. Maintenance expenses	7	1
o. Purchase of water	15	12
3. Depreciation expenses		
a. System assets	157	145
b. Plant and equipment	5	5
4. Miscellaneous expenses		
a. Interest expenses	1	3
b. Revaluation Decrements	-	-
c. Other expenses	50	17
d. Tax Equivalents Dividends (actually paid)	-	-
5. Total expenses	589	535

Warren Shire Council

Special Schedule No. 3 - Water Supply Income Statement (continued)

Includes ALL INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis.
for the financial year ended 30 June 2010

\$'000	Actuals 2010	Actuals 2009
Income		
6. Residential charges		
a. Access (including rates)	216	207
b. Usage charges	198	179
7. Non-residential charges		
a. Access (including rates)	23	22
b. Usage charges	32	30
8. Extra charges	1	1
9. Interest income	15	14
10. Other income	28	2
11. Grants		
a. Grants for acquisition of assets	-	-
b. Grants for pensioner rebates	9	8
c. Other grants	3	2
12. Contributions		
a. Developer charges	-	-
b. Developer provided assets	-	-
c. Other contributions	-	-
13. Total income	<u>525</u>	<u>465</u>
14. Gain or loss on disposal of assets	-	-
15. Operating Result	<u>(64)</u>	<u>(70)</u>
15a. Operating Result (less grants for acquisition of assets)	(64)	(70)

Warren Shire Council

Special Schedule No. 3 - Water Supply Income Statement (continued)

Includes ALL INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis.
for the financial year ended 30 June 2010

\$'000	Actuals 2010	Actuals 2009
B Capital transactions		
Non-operating expenditures		
16. Acquisition of Fixed Assets		
a. Subsidised scheme	-	-
b. Other new system assets	-	-
c. Renewals	-	-
d. Plant and equipment	-	-
17. Repayment of debt		
a. Loans	2	15
b. Advances	-	-
c. Finance leases	-	-
18. Transfer to sinking fund	-	-
19. Totals	2	15
Non-operating funds employed		
20. Proceeds from disposal of assets	-	-
21. Borrowing utilised		
a. Loans	-	-
b. Advances	-	-
c. Finance leases	-	-
22. Transfer from sinking fund	-	-
23. Totals	-	-
C Rates and charges		
24. Number of assessments		
a. Residential (occupied)	881	880
b. Residential (unoccupied, ie. vacant lot)	62	63
c. Non-residential (occupied)	90	90
d. Non-residential (unoccupied, ie. vacant lot)	-	-
25. Number of ETs for which developer charges were received	- ET	- ET
26. Total amount of pensioner rebates (actual dollars)	\$ 17	\$ 15

Warren Shire Council

Special Schedule No. 3 - Water Supply Cross Subsidies
for the financial year ended 30 June 2010

\$'000	Yes	No	Amount
D Best practice annual charges and developer charges*			
27. Annual charges			
a. Does Council have best-practice water supply annual charges and usage charges*?	<input type="checkbox"/> Yes	<input type="checkbox"/>	
If Yes, go to 28a.			
If No, please report if council has removed land value from access charges (ie rates)?	<input type="checkbox"/>	<input type="checkbox"/>	
NB. Such charges for both residential customers and non-residential customers comply with section 3.2 of Water Supply, Sewerage and Trade Waste Pricing Guidelines, NSW Office of Water, December, 2002. Such charges do not involve significant cross subsidies.			
b. Cross-subsidy from residential customers using less than allowance (page 25 of Guidelines)			<input type="text"/>
c. Cross-subsidy to non-residential customers (page 24 of Guidelines)			<input type="text"/>
d. Cross-subsidy to large connections in unmetered supplies (page 26 of Guidelines)			<input type="text"/>
28. Developer charges			
a. Has council completed a water supply Development Servicing** Plan?	<input type="checkbox"/>	<input type="checkbox"/> No	
b. Total cross-subsidy in water supply developer charges for 2009/10 (page 47 of Guidelines)			<input type="text"/>
** In accordance with page 9 of Developer Charges Guidelines for Water Supply, Sewerage and Stormwater, NSW Office of Water, December, 2002.			
29. Disclosure of cross-subsidies			
Total of cross-subsidies (27b +27c + 27d + 28b)			<input type="text" value="-"/>

* Councils which have not yet implemented best practice water supply pricing should disclose cross-subsidies in items 27b, 27c and 27d above.

However, disclosure of cross-subsidies is **not** required where a Council has implemented best practice pricing and is phasing in such pricing over a period of 3 years.

Warren Shire Council

Special Schedule No. 4 - Water Supply Balance Sheet

Includes INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis.
as at 30 June 2010

\$'000	Actuals Current	Actuals Non Current	Actuals Total
ASSETS			
30. Cash and investments			
a. Developer charges	-	-	-
b. Special purpose grants	-	-	-
c. Accrued leave	-	-	-
d. Unexpended loans	-	-	-
e. Sinking fund	-	-	-
f. Other	395	-	395
31. Receivables			
a. Specific purpose grants	-	-	-
b. Rates and charges	19	-	19
c. Other	70	-	70
32. Inventories	-	-	-
33. Property, plant and equipment			
a. System assets	-	5,761	5,761
b. Plant and equipment	-	43	43
34. Other assets	-	-	-
35. Total assets	<u>484</u>	<u>5,804</u>	<u>6,288</u>
LIABILITIES			
36. Bank overdraft	-	-	-
37. Creditors	8	-	8
38. Borrowings			
a. Loans	3	12	15
b. Advances	-	-	-
c. Finance leases	-	-	-
39. Provisions			
a. Tax equivalents	-	-	-
b. Dividend	-	-	-
c. Other	11	27	38
40. Total liabilities	<u>22</u>	<u>39</u>	<u>61</u>
41. NET ASSETS COMMITTED	<u>462</u>	<u>5,765</u>	<u>6,227</u>
EQUITY			
42. Accumulated surplus			4,605
43. Asset revaluation reserve			<u>1,622</u>
44. TOTAL EQUITY			<u>6,227</u>
Note to system assets:			
45. Current replacement cost of system assets			12,032
46. Accumulated current cost depreciation of system assets			<u>(6,271)</u>
47. Written down current cost of system assets			5,761

Warren Shire Council

Special Schedule No. 5 - Sewerage Income Statement

Includes ALL INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis.
for the financial year ended 30 June 2010

\$'000	Actuals 2010	Actuals 2009
A Expenses and Income		
Expenses		
1. Management expenses		
a. Administration	57	35
b. Engineering and Supervision	52	44
2. Operation and Maintenance expenses		
- Mains		
a. Operation expenses	19	20
b. Maintenance expenses	38	84
- Pumping Stations		
c. Operation expenses (excluding energy costs)	5	4
d. Energy costs	14	10
e. Maintenance expenses	67	45
- Treatment		
f. Operation expenses (excl. chemical, energy, effluent & biosolids management costs)	53	63
g. Chemical costs	-	-
h. Energy costs	1	1
i. Effluent Management	-	-
j. Biosolids Management	-	-
k. Maintenance expenses	29	22
- Other		
l. Operation expenses	-	-
m. Maintenance expenses	-	-
3. Depreciation expenses		
a. System assets	194	193
b. Plant and equipment	2	2
4. Miscellaneous expenses		
a. Interest expenses	-	1
b. Revaluation Decrements	-	-
c. Other expenses	32	31
d. Tax Equivalent Dividends (actually paid)	-	-
5. Total expenses	563	555

Warren Shire Council

Special Schedule No. 5 - Sewerage Income Statement (continued)

Includes ALL INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis.
for the financial year ended 30 June 2010

\$'000	Actuals 2010	Actuals 2009
Income		
6. Residential charges (including rates)	351	349
7. Non-residential charges		
a. Access (including rates)	42	43
b. Usage charges	57	56
8. Trade Waste Charges		
a. Annual Fees	-	-
b. Usage charges	-	-
c. Excess mass charges	-	-
d. Re-inspection fees	-	-
9. Extra charges	2	2
10. Interest income	97	105
11. Other income	1	-
12. Grants		
a. Grants for acquisition of assets	-	-
b. Grants for pensioner rebates	9	8
c. Other grants	-	-
13. Contributions		
a. Developer charges	-	-
b. Developer provided assets	-	-
c. Other contributions	-	-
14. Total income	<u>559</u>	<u>563</u>
15. Gain or loss on disposal of assets	-	-
16. Operating Result	<u>(4)</u>	<u>8</u>
16a. Operating Result (less grants for acquisition of assets)	(4)	8

Warren Shire Council

Special Schedule No. 5 - Sewerage Income Statement (continued)

Includes ALL INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis.
for the financial year ended 30 June 2010

\$'000	Actuals 2010	Actuals 2009
B Capital transactions		
Non-operating expenditures		
17. Acquisition of Fixed Assets		
a. Subsidised scheme	-	-
b. Other new system assets	-	-
c. Renewals	111	-
d. Plant and equipment	-	-
18. Repayment of debt		
a. Loans	-	20
b. Advances	-	-
c. Finance leases	-	-
19. Transfer to sinking fund	-	-
20. Totals	111	20
Non-operating funds employed		
21. Proceeds from disposal of assets	-	-
22. Borrowing utilised		
a. Loans	-	-
b. Advances	-	-
c. Finance leases	-	-
23. Transfer from sinking fund	-	-
24. Totals	-	-
C Rates and charges		
25. Number of assessments		
a. Residential (occupied)	777	776
b. Residential (unoccupied, ie. vacant lot)	19	20
c. Non-residential (occupied)	87	87
d. Non-residential (unoccupied, ie. vacant lot)	-	-
26. Number of ETs for which developer charges were received	- ET	- ET
27. Total amount of pensioner rebates (actual dollars)	\$ 15	\$ 14

Warren Shire Council

Special Schedule No. 5 - Sewerage Cross Subsidies
for the financial year ended 30 June 2010

\$'000	Yes	No	Amount
D Best practice annual charges and developer charges*			
28. Annual charges			
a. Does Council have best-practice sewerage annual charges, usage charges and trade waste fees & charges*?	<input type="checkbox"/>	<input type="checkbox"/> No	
If Yes, go to 29a. If No, please report if council has removed land value from access charges (ie rates)?	<input type="checkbox"/> Yes	<input type="checkbox"/>	
NB. Such charges for both residential customers and non-residential customers comply with section 4.2 & 4.3 of the Water Supply, Sewerage and Trade Waste Pricing Guidelines, NSW Office of Water, December, 2002. Such charges do not involve significant cross subsidies.			
b. Cross-subsidy to non-residential customers (page 45 of Guidelines)			<input type="text"/>
c. Cross-subsidy to trade waste discharges (page 46 of Guidelines)			<input type="text"/>
29. Developer charges			
a. Has council completed a sewerage Development Servicing** Plan?	<input type="checkbox"/>	<input type="checkbox"/> No	
b. Total cross-subsidy in sewerage developer charges for 2009/10 (page 47 of Guidelines)			<input type="text"/>
** In accordance with page 9 of Developer Charges Guidelines for Water Supply, Sewerage and Stormwater, NSW Office of Water, December, 2002.			
30. Disclosure of cross-subsidies			
Total of cross-subsidies (28b + 28c + 29b)			<input type="text"/> -

* Councils which have not yet implemented best practice sewer pricing & liquid waste pricing should disclose cross-subsidies in items 28b and 28c above.

However, disclosure of cross-subsidies is **not** required where a Council has implemented best practice sewerage and liquid waste pricing and is phasing in such pricing over a period of 3 years.

Warren Shire Council

Special Schedule No. 6 - Sewerage Balance Sheet

Includes INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis.
as at 30 June 2010

\$'000	Actuals Current	Actuals Non Current	Actuals Total
ASSETS			
31. Cash and investments			
a. Developer charges	-	-	-
b. Special purpose grants	-	-	-
c. Accrued leave	-	-	-
d. Unexpended loans	-	-	-
e. Sinking fund	-	-	-
f. Other	2,065	-	2,065
32. Receivables			
a. Specific purpose grants	-	-	-
b. Rates and charges	27	-	27
c. Other	-	-	-
33. Inventories	-	-	-
34. Property, plant and equipment			
a. System assets	-	3,483	3,483
b. Plant and equipment	-	51	51
35. Other assets	-	-	-
36. Total Assets	<u>2,092</u>	<u>3,534</u>	<u>5,626</u>
LIABILITIES			
37. Bank overdraft	-	-	-
38. Creditors	-	-	-
39. Borrowings			
a. Loans	-	-	-
b. Advances	-	-	-
c. Finance leases	-	-	-
40. Provisions			
a. Tax equivalents	-	-	-
b. Dividend	-	-	-
c. Other	5	4	9
41. Total Liabilities	<u>5</u>	<u>4</u>	<u>9</u>
42. NET ASSETS COMMITTED	<u>2,087</u>	<u>3,530</u>	<u>5,617</u>
EQUITY			
42. Accumulated surplus			4,596
44. Asset revaluation reserve			<u>1,021</u>
45. TOTAL EQUITY			<u>5,617</u>
Note to system assets:			
46. Current replacement cost of system assets			11,578
47. Accumulated current cost depreciation of system assets			<u>(8,095)</u>
48. Written down current cost of system assets			3,483

Warren Shire Council

Notes to Special Schedule No.'s 3 & 5

for the financial year ended 30 June 2010

Administration ⁽¹⁾

(item 1a of Special Schedules 3 and 5) comprises the following:

- Administration staff:
 - Salaries and allowance
 - Travelling expenses
 - Accrual of leave entitlements
 - Employment overheads.
- Meter reading.
- Bad and doubtful debts.
- Other administrative/corporate support services.

Engineering and supervision ⁽¹⁾

(item 1b of Special Schedules 3 and 5) comprises the following:

- Engineering staff:
 - Salaries and allowance
 - Travelling expenses
 - Accrual of leave entitlements
 - Employment overheads.
- Other technical and supervision staff:
 - Salaries and allowance
 - Travelling expenses
 - Accrual of leave entitlements
 - Employment overheads.

Operational expenses (item 2 of Special Schedules 3 and 5) comprise the day to day operational expenses excluding maintenance expenses.

Maintenance expenses (item 2 of Special Schedules 3 and 5) comprise the day to day repair and maintenance expenses. (Refer to Section 5 of the Local Government Asset Accounting Manual regarding capitalisation principles and the distinction between capital and maintenance expenditure).

Other expenses (item 4c of Special Schedules 3 and 5) includes all expenses not recorded elsewhere.

Revaluation decrements (item 4b of Special Schedules 3 and 5) is to be used when I,PP&E decreases in FV.

Residential charges ⁽²⁾ (items 6a, 6b and item 6 of Special Schedules 3 and 5 respectively) include all income from residential charges. Item 6 of Schedule 3 should be separated into 6a Access Charges (including rates if applicable) and 6b Usage Charges.

Non-residential charges ⁽²⁾ (items 7a, 7b of Special Schedules 3 and 5) include all income from non-residential charges separated into 7a Access Charges (including rates if applicable) and 7b Usage Charges.

Trade waste charges (item 8 of Special Schedule 5) include all income from trade waste charges separated into 8a Annual Fees, 8b Usage Charges and 8c Excess Mass Charges and 8d Re-inspection Fees.

Other income (items 10 and 11 of Special Schedules 3 and 5 respectively) include all income not recorded elsewhere.

Other contributions (items 12c and 13c of Special Schedules 3 and 5 respectively) include capital contributions for water supply or sewerage services received by Council under Section 565 of the Local Government Act.

Notes:

⁽¹⁾ Administration and engineering costs for the development of capital works projects should be reported as part of the capital cost of the project and not as part of the recurrent expenditure (ie. in item 16 for water supply and item 17 for sewerage, and **not** in items 1a and 1b).

⁽²⁾ To enable accurate reporting of **residential revenue from usage charges**, it is essential for councils to accurately separate their residential (item 6) charges and non-residential (item 7) charges.

Warren Shire Council

Special Schedule No. 8 - Financial Projections

as at 30 June 2010

\$'000	Actual ⁽¹⁾ 09/10	Forecast 10/11	Forecast 11/12	Forecast ⁽³⁾ 12/13	Forecast ⁽³⁾ 13/14
(i) RECURRENT BUDGET					
Income from continuing operations	11,578	13,026	13,286	13,618	13,958
Expenses from continuing operations	10,792	12,420	12,768	12,985	13,309
Operating Result from Continuing Operations	<u>786</u>	<u>606</u>	<u>518</u>	<u>633</u>	<u>649</u>
(ii) CAPITAL BUDGET					
New Capital Works ⁽²⁾	-	1,000	-	-	-
Replacement/Refurbishment of Existing Assets	3,381	2,291	1,300	1,300	1,300
Total Capital Budget	<u>3,381</u>	<u>3,291</u>	<u>1,300</u>	<u>1,300</u>	<u>1,300</u>
Funded by:					
- Loans	-	500	-	-	-
- Asset sales	233	-	-	-	-
- Reserves	832	355	-	-	-
- Grants/Contributions	813	957	457	457	500
- Recurrent revenue	1,503	1,479	843	843	800
- Other	-	-	-	-	-
	<u>3,381</u>	<u>3,291</u>	<u>1,300</u>	<u>1,300</u>	<u>1,300</u>

Notes:

(1) From 09/10 Income Statement.

(2) New Capital Works are major non-recurrent projects, eg new Leisure Centre, new Library, new Swimming pool etc.

(3) If Council has only adopted 3 years of projections then only show 3 years.