

POLICY REGISTER

WORK HEALTH AND SAFETY POLICY

Policy adopted: 26th April 2012 Minute No. 119.4.12
Policy amended: 24th August 2017 Minute No. 217.8.17
Policy amended: 26th March 2020 Minute No. 39.3.20

Reviewed:

File Ref: P13-1, S12-14.4

Issue.	Prepared/Revised by and Date	Action/Amendment Description	Approved By and Date
1.0	WSC – 26/04/2012	First Edition	MANEX Minute No. 119.4.12 (26/04/2012)
1.1 WHSAP Version 4 Item 2	Sarah Godwin – Work Health Safety/Risk Officer 23/02/2017	Updated Policy to Comply with WHS Act 2011	Minute No. 217.8.17 (24/08/2017)
1.2 WHSAP Version 8 Item 1	Sarah Godwin – Work Health Safety/Risk Officer 07/02/2020	Complete Review Renamed Work Health and Safety Policy	Minutes No.39.3.20 (26/03/2020)

Warren Shire Council’s commitment is to the provision of a safe and healthy work environment for all our people employed at work, visitors and persons that may be affected by works undertaken by Council.

People are our most important asset and work health and safety is everyone’s responsibility.

The objectives of this policy are to, as far as reasonably practicable:

- Achieve a safe and incident free workplace;
- Promoting a culture where harm to our people through work is unacceptable;
- Due consideration of WHS in project planning and work activities;
- Involve management, employees, volunteers, visitors and contractors in the decision-making process through regular communication and consultation;
- Adopting a risk management approach to achieve compliance with all NSW WHS related legislation to ensure the health and safety of employees, contractors, volunteers and visitors to its workplaces;
- Enhance employees’ WHS knowledge through a program of education and training;
- Allocating necessary resources to meet commitments;
- Establishing measurable objectives and targets to ensure continuous improvement;
- Implementing, maintaining and reviewing the health and safety management system; and
- Compliance with all NSW WHS related legislation

The success of Councils WHS management depends on:

- The commitment of all persons to achieving the policy objectives;
- All workers taking reasonable care for their own health and safety, and reasonable care that their acts or omissions do not adversely affect the health and safety or other persons;
- Planning work activities, with due consideration given to WHS;
- Undertaking the risk management process in an effective manner; and
- Communication and consultation between our management, employees, volunteers, visitors and contractors.

We are committed to fulfilling the objectives of this policy and expect the same of all workers and subcontractors working on our behalf.

Mr. Glenn Wilcox –
General Manager

23/ 04/2020

Name and position



Signature

Date